## Measuring Guide for Board-Mounted Top Treatments

## Tools and Tips

- Steel tape measure - do not use cloth tape
- Pencil
- Round measurements to the nearest $1 / 8^{\prime \prime}$



## Choose a Mount Type: Inside Mount or Outside Mount

## Board-mounted Top Treatments

(1) Measure depth of window casing to determine if it will accommodate an inside mount. An inside mount cornice has a depth of 3 " (mounting board/dust cover).
(2) Determine inside or outside mount

Note: Outside mount face width will be approximately $1 / 8^{1 "}$ wider than the ordered width*


Kick Pleat

Outside Mount (side view)

Inside Mount (side view)

Note: Outside face width of style Soft Fold with Ties will be approximately 1 " wider than ordered width.


Figure 1


Figure 2


Figure 3

## Inside Mount

(1) Measure the exact width of the window opening at the very top of the casing (figure 1 ).
(2) Measure the exact width of the window opening down from the top, depending on the desired drop of top treatments being ordered.

Note: Measure twice and document the smaller dimension, as not all window openings are perfectly square.

## Outside Mount

(1) Measure window width including molding (see figure 2).
(2) Add any additional width desired, especially if hanging curtain panels or sheers under cornice (figure 3).

## How to Measure for Bay and Corners

Measure bay angle using protractor or angle finder, or use two business cards in bay corner as illustrated.


## Measure:

$L$ and $R$ : Width of each side window from the corners on the mounting surface to the point you would like to cover. C1: Width of the center window on the mounting surface from corner to corner.

Angle L-C1: Angle between the (L) and (C1) windows. Angle C1-R: Angle between the ( C 1 ) and ( R ) windows.
*Projection = return size ordered

